

## Graduate College Council Agenda – 18 May 2020, 3pm

Via Zoom (only):

<https://udel.zoom.us/j/93424376809>

Password: 196202

### Agenda Item

1. Call to order – notes and reminders for Zoom, yes/no for voting
2. Secretary's Report
  1. Approval of agenda – change to the agenda: Added new Item 5 for special resolution.
  2. Approval of minutes – slides from committee reports were not attached. Approved
    1. (Secretary joined late)
3. Dean's report and questions (Doren)
  1. COVID-19 update included
    1. Getting ready to open research labs 1 June. Letter from Charlie Riordan coming.
    2. Will be long (deliberate) process. Carefully thought out process and policy.
  2. Recruiting activity (this weekend): contacted graduate students (incoming). China, Africa, India. ~45 grad students from ~20+ countries. Silver lining.
  3. Planning another town hall for graduate directors.
  4. Doren is stepping down from Dean's position. Thank you Graduate Council. Good start, good first transition process, new Dean process – shared governance is working.
  5. Question: alternate doctoral hooding ceremony? Probably in the fall with other events.
4. Dean Search report – MOVED to item 5 ad hoc. May 22 is deadline for applications for this search. Meeting on 29<sup>th</sup> to discuss applications.
5. Special Resolution – MOVED to item 4 ad hoc. Voted on resolution thanking Dean Doug Doren. Overwhelming unanimous support voting in favor of this resolution.
6. Standing reports
  1. Graduate student report – Topics of concern to grad student councilors and others
    1. Looking for members to serve
    2. Asked Grad College representatives to raise the issue of international students who cannot be paid while not in the country. This is an outstanding issue.
      1. Nicole Rucker: Dean Doren says legally we cannot spend US federal money and manage other legal barriers. There is nothing the University can do for this unless we learn more to understand the law.
      2. Suresh Sundaram: UC Berkeley is still paying stipends. Needs further investigation. Please send Dean Doren some information if other students are being paid graduate research stipends while out of country due to pandemic.
      3. Eileen Young: Some fees returned are inadequate per graduate student survey. Health insurance continued – including modified access while not on campus. Doug Doren is not aware how fees refunds were computed. Health insurance complaints should be co-reported to the Graduate College office.
      4. Mary Martin: Met about insurance with Grad Student Government present. Guidance is coming out soon. Special concerns should be sent to Dr. Mary Martin soon so she can assist with claims processing concerns.

5. Gretchen Bauer: Who actually knows where the students are, and why cannot they receive direct deposits while remote? Can students who go home on leave still be paid as has been practice?
6. Mary Martin: Can provide the explicit legal council issues that bind the university's hands on how to pay students when they are not living in the United States. They will not lose any tuition, but they cannot be paid even though they have direct deposit accounts in the US. Joshua asks about the different between living abroad and visiting abroad.
7. Suresh Sundaram: We have a responsibility to our students. The five-month rule has been waived. Emory university is paying students stipends if you meet the following conditions:  
<https://iss.emory.edu/about/news/2020/coronavirus-messages.html>
8. **Can F-1 students engage in remote work for on-campus employment during remote learning?**
  1. On April 7, DHS announced that if the current on-campus employment opportunity has transitioned to remote work or the employment can be done through remote means, F-1 students may continue to engage in on-campus employment remotely during the COVID-19 crisis.
  2. Remember, to maintain valid F-1 status, you need to maintain full-time enrollment and continue with Emory's remote learning until the end of this semester. It is still limited to no more than 20 hours per week even if you have more than one on-campus jobs.
9. **Will my return in Fall 2020 be affected by the F-1 five-month rule?**
  1. On March 23, DHS clarified that "Five Month Rule" is not applicable while COVID-19 measures are in place -- "Under current conditions, if an active F student leaves the United States to complete the spring term online, their SEVIS record should remain in Active status and not be terminated. While the temporary measures related to COVID-19 are in place, students deemed to be maintaining status if they are making normal progress in their course of study. For that reason, the five-month temporary absence provision addressed in 8 C.F.R. 214.2(f)(4) will not apply for students who remain in Active status."
10. From website for Duke: Regarding stipend: It is not legally permissible for Duke to pay international students who do not have a valid U.S. visa. You will not receive a stipend until you have a U.S. visa, arrive at Duke, and complete the necessary paperwork. No monies will accrue over the time period you are outside of the U.S.
11. Siobhan Carroll and Suresh Sundaram: Both of their experiences have included international travel awards and extended travel home. We need to query this. This link provides some really interesting information on the tax implication and payment for teaching and research to international students...
  1. <http://blog.sprintax.com/covid-19-cares-payment-tax-deadline-non-resident-tax-questions-answered/>

2. <http://blog.sprintax.com/nonresident-aliens-guide-navigating-covid-19-cares-act-stimulus-payments>

12. Doug will raise this issue again, and we have understood from legal counsel that this issue may merit reevaluation.

## 7. Committee reports

### 1. Interdisciplinary Curriculum Committee (Braun)

#### 1. Richard Braun: See slides

#### 1. Met Friday 15 May. Two proposals discussed

##### 1. Microbiology (5 colleges, 14 departments, 44 faculty)

1. Unidel grant ending
2. Draft proposal for some support areas for functioning program
3. Feedback: No revenue projection or number of students estimated. Would growth be related to student numbers and compare with other institutions? Would resources be transferred or moved from other current sources? Letter of support to support department commitments?
4. Revision pending.

##### 2. MS Data Science:

1. Where is the money coming from?
2. Similar comments – need co-guarantees from college Deans, etc.

##### 3. Discussion: George Irvine question. Julia Maresca (sp?) question.

2. Brief discussion of catalog pages for interdisciplinary degrees – bit of complication because of so many duplicate pages among colleges.
3. Brief discussion of dual degree programs that are interdisciplinary.

### 2. Graduate Student Life Committee (Griffin)

#### 1. Amy Griffin: see slides

1. Mental health concerns from April meeting: training on best practices. Contacts uncertain. Privacy concerns. CCSD may not meet particular needs.
2. Existing resources and new guidelines (see slides)
3. Context slide – see slide.
4. What may surprise you about CCSD. See slide: Calls down in count. Local therapist available. Faculty can call CCSD for advice.
5. In progress: Webinar for faculty. Online training for faculty (psychology clinic).
6. Recommendation to Council: See slide
7. Discussion

### 3. Update on Awards and Fellowships Committee (Zide)

1. Don Watson: See slides. Committee charged 13 May 2020. Diverse challenge across campus, depending upon input especially from humanities and social sciences.

## 8. College Liaison Reports

### 1. Lerner– Laux/Sundaram – See slides

#### 1.

2. Activities across Colleges that relate to Grad College mission
9. New business
  1. Elections – Council Members (elected by Colleges) by May 15; Exec. Committee nominations (by delegations) to follow soon after
  2. Introduction of new business by Councilors
    1. None. Returned to discussion about stipends for international students.
10. Adjourn

# Grad College Council

9th Meeting (via Zoom)

18 May 2020

## Notes

- Everyone is set to Mute on Join. If you wish to speak, you will need to unmute yourself. Please keep yourself muted when you are not speaking.
- We will vote using the **Yes/No** buttons in the 'Participants' view window. Please locate that now.
- You can use the **Raise Hand** button to get the chair's attention.

# Agenda

Graduate College Council Agenda – 18 May 2020, 3pm

Via Zoom (only):

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<u>Agenda Item</u>	<u>Estimated Time</u>
1. Call to order	1 minute
2. Secretary's Report	2 minutes
a. Approval of agenda	
b. Approval of minutes	15 minute
3. Dean's report and questions (Doren)	
a. COVID-19 update included	5 minutes
4. Dean Search report	
5. Special Resolution	2 minutes
6. Standing reports	
a. Graduate student report – Topics of concern to grad student councilors and others	3 minutes
7. Committee reports	
a. Interdisciplinary Curriculum Committee (Braun)	5 minutes
b. Graduate Student Life Committee (Griffin)	5 minutes
c. Update on Awards and Fellowships Committee (Zide)	3 minutes
8. College Liaison Reports	
a. Lerner– Laux/Sundaram	5 minutes
b. Activities across Colleges that relate to Grad College mission	2 minutes
9. New business	
a. Elections – Council Members (elected by Colleges) by May 15; Exec. Committee nominations (by delegations) to follow soon after	2 minutes
b. Introduction of new business by Councilors	1 minute
10. Adjourn	1 minute

# Call to Order / Secretary's Report

- Approval of agenda
- Approval of minutes

# Dean's Report and Questions

- COVID 19 update included

# Update/Discussion on Dean Search

- Parcels, Watson, Purciello

May 22, 2020 deadline for applications

# Special Resolution

WHEREAS Interim Vice Provost for Graduate and Professional Education and Dean of the Graduate College and Professor of Chemistry and Biochemistry Doug Doren (hereinafter, Doug) has announced his intent to retire, and

WHEREAS Doug has served admirably as head of the Graduate Office and the Graduate College, and

WHEREAS Doug has played a pivotal role in the establishment of the Graduate College, and

WHEREAS he has handled these jobs with great aplomb even in challenging times, and

WHEREAS his collaborative spirit has made his work with the Graduate College Council a fine example of shared governance, therefore

BE IT RESOLVED that the Graduate College Council thanks Doug for his hard work, leadership, and collaboration and wishes him all the best in his retirement.

# Standing Reports

- Graduate Student Report – Topics of concerns to grad student councilors

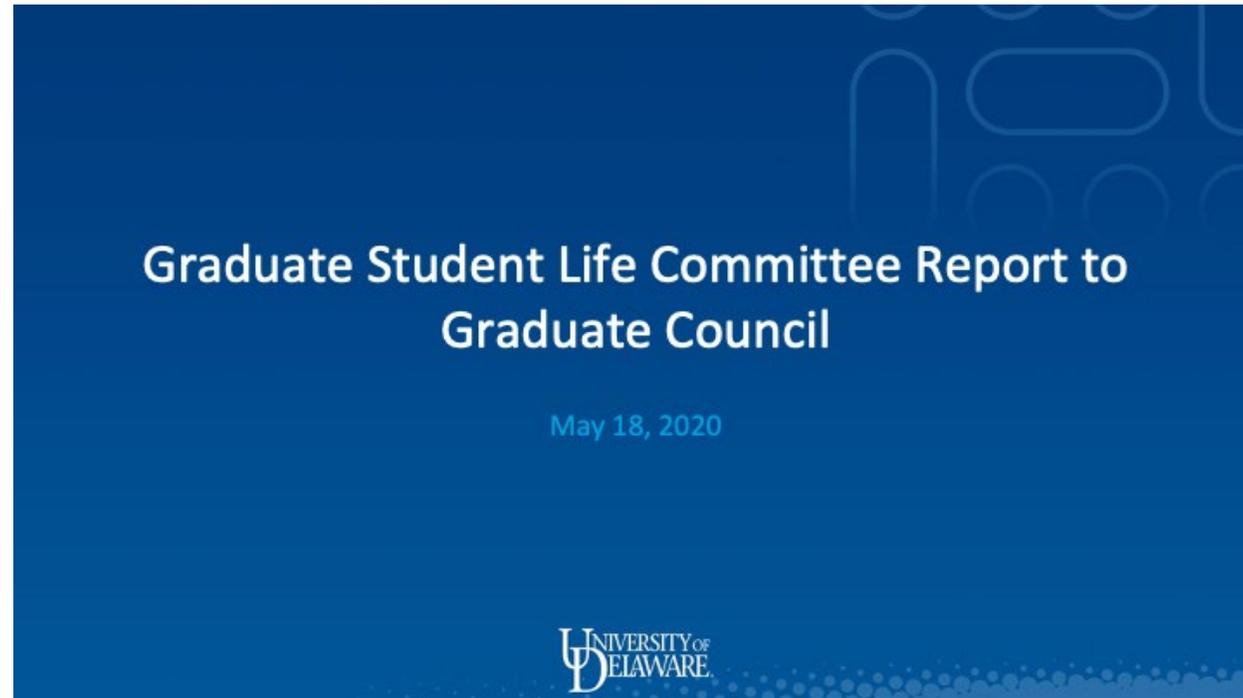
# Committee Report: Interdisciplinary Curriculum Committee (Braun)

## Committee Report: Interdisciplinary Curriculum Committee (ICC)



- The ICC met on Friday May 15 virtually.
- Two proposals for degrees to enter grad college were discussed
- Microbiology has 5 colleges, 14 departments and 44 faculty
- Currently have Unidel support which is ending
- They submitted a draft proposal that requested:
  - Part time staff salary and benefits
  - Directors: 1 course buyout for each co-director
  - Support for recruiting visits for students
  - Support for seminar speakers and annual conference

# Committee Report: Graduate Student Life (Griffin)



# Committee Update: Awards and Fellowships

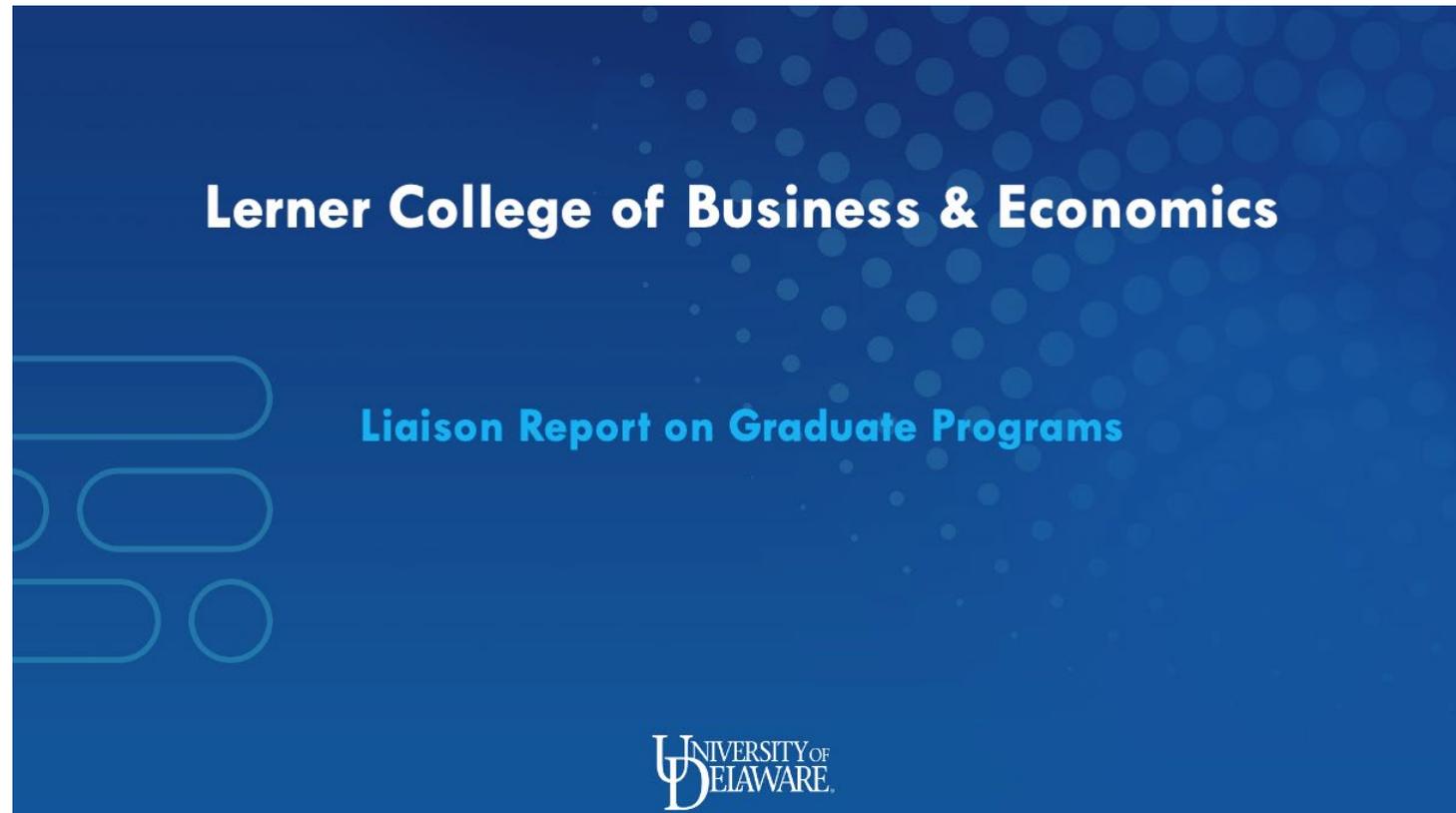
- The Graduate College Council Committee on Awards and Fellowships shall be responsible for:
  - (1) making recommendations to the Council for approval of suggested policies and guidelines for awards and fellowships, and
  - (2) helping to recruit reviewers for applications.
- Committee charged 13 May 2020
- Members
  - Don Watson, Chair (Chemistry)
  - Pascha Bueno-Hansen (CAS, Women and Gender Studies)
  - Evan Usler (Communication Science and Disorders)
  - Erica Selva (Biology)
  - Karen Silbernagel (Physical Therapy)
  - Federica Bianco (Physics and Astronomy)
  - **More members welcome** (“reflecting the broad diversity of academic disciplines...”)

# College Liaison Reports

- College's programs and how the Grad College can help:
  - Raise overall grad education profile/importance/excellence
  - Share info about growing strong interdisciplinary programs
- Today – Lerner College of Business and Economics
- Activities across the Colleges that relate to Grad College Mission

# College Report: Lerner College of Business and Economics

- Paul Lax and Suresh Sundaram



# Activities across Colleges that related to Grad College Mission

- Open for reports from the Council

# New Business: Elections

- Each College was supposed to elect its new members by May 15.
- Each (new) delegation should "meet" to nominate a member for the Executive Committee ASAP
- After this is complete, the council will vote (electronically) to **ratify** the nominations of each delegation
  - Per bylaws, the Executive Committee members must be selected/approved by June 1.
    - Time for ratification vote will be short.

# Introduction of New Business

- All Councilors have the right to introduce new business

# Closing business

- Timing of next meeting
  - TBD (September)
- Thank you from Chair/Executive Committee to Council
- Adjourn

# Committee Report: Interdisciplinary Curriculum Committee (ICC)



- The ICC met on Friday May 15 virtually.
- Two proposals for degrees to enter grad college were discussed
- Microbiology has 5 colleges, 14 departments and 44 faculty
- Currently have Unidel support which is ending
- They submitted a draft proposal that requested:
  - Part time staff salary and benefits
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  - Support for recruiting visits for students
  - Support for seminar speakers and annual conference

# ICC Report



- Re microbiology, feedback included:
  - No revenue projection or number of students estimated
  - Would there be growth in the number of students as a result of the program? How many are desired? Estimate size based on comparator institutions could be helpful.
  - Would the resources come from moving around current resources from departments?
  - Letters to guarantee support that the program already has would be good (e.g., 5 TAs in program now)
- Something to keep in mind: funds for these programs will come from Provost budget (e.g., strategic funds); help them plan how this will happen. Adding revenue always helps
- Revision will continue

# ICC Report



- Revised proposal for MS in Data Science; components included
  - Staff salary and benefits
  - Directors: summer salary and benefits, course buyouts
  - Other support such as expenses, travel, events, etc
  - Revenue and student projection for coming year included in revision
  - The half of revenue projected in AY 20-21 that goes to central admin will more than pay for requested costs
- Further comments/suggestions:
  - It would be good to get letters from Deans of other colleges to guarantee that courses get taught
  - Can courses be aligned among departments to be more efficient and distinctive?
- More draft proposals expected: Water Science and Policy; ...

# ICC Report

- Brief discussion of catalog pages for interdisciplinary degrees:
  - multiple locations for program descriptions
  - E.g., MSDS has three main entries, one in each of CAS, CANR, and CoE
  - Being in Grad College may simplify this
- Brief discussion of dual degree programs involving interdisciplinary degrees:
  - MSDS plus others looks desirable
  - Example now: MS in Cybersecurity plus MS in Information Systems and Technology Management

# Lerner College of Business & Economics

## Liaison Report on Graduate Programs

# Master's Programs

## Current Programs & Enrollments

- MBA (229)
- MBA Online (433)
- M.S. in Finance (47)
- M.S. in Information Systems and Technology Management (40)
- M.S. in Accounting (23)
- Master of Accounting Practice (6)
- M.S. in International Business (28)
- M.S. in International Business – Online (8)
- M.S. in Hospitality Business Management (10)
- M.S. in Economics and Applied Econometrics (7)
- M.S. in Entrepreneurship (3)

## Proposed Changes/Additions

- M.S. in Information Systems and Technology Management **to be renamed to** M.S. in Business Analytics and Information Management
- **Online** Master of Accounting Practice program to be launched in AY20-21  
*(Note: This will be in addition to the on-campus program currently offered)*

# Ph.D. Programs

- **Ph.D. in Economics** (Est. in 1970s)
  - 4-10 graduates per year; applications up 45% this year
  - 3 fields available; 2 more on horizon. (An available field is one with a 2-course Ph.D. sequence)
  - Two comprehensive exams (micro and macro), 3<sup>rd</sup> year paper, and dissertation required
  - A challenge: Substantial teaching requirements for students
- **Ph.D. in Economic Education (EE) (Est. in 1980s)**
  - Supported by Center for EE, with mission focused on developing K-12 economics education
  - Currently 7 students
- **Ph.D. in Financial Services Analytics (Est. in 2010s)**
  - Interdisciplinary program. Joint with COE. Faculty Fellows from Lerner, COE, CAS, and AG
  - Cohort of 8-10 admitted every other year
  - Six qualifying exams, 1<sup>st</sup> year paper, publication, and dissertation required
  - A challenge: Outside funding for student fellowships assured for only a few more years
- **Ph.D. in Hospitality Business Analytics (Est. 2019)**
  - One student to date

# Graduate Student Life Committee Report to Graduate Council

May 18, 2020

# Mental health concerns from council members from April council meeting

- Graduate directors would like to have training to know good practices in dealing with mental health emergencies
- There is uncertainty about who to contact in case of emergency because CCSD campus office is closed
- Students feel uncomfortable using the CCSD and Psychology clinic due to privacy concerns
- Students feel that CCSD does not meet the particular needs of graduate students

# Existing resources through CCSD

- Newly updated website: <https://sites.udel.edu/counseling/>
- New section of website that faculty may find helpful: <https://sites.udel.edu/counseling/resources/>
- Crisis services: <https://sites.udel.edu/counseling/services/#crisis>
- Resources for faculty, staff, and students: <https://sites.udel.edu/counseling/resources/#covid19>

# CCSD context

- Counseling Center (CCSD) staff members are continuing to provide online therapy to clients who began therapy before the campus closure and are establishing on-going contact with students new to our system via telehealth every day. Students with needs beyond CCSD's scope of practice are being connected to proper resources and support, as usual.
- CCSD's model (even before remote operations) is based on a brief intervention strategy: To provide therapy for students with issues that are appropriately addressed through a short-term intervention. The average number of sessions for students is four, though when clinically appropriate, students can be seen for as many as 12 sessions per academic year. For a student with more significant issues, after an initial triage, a referral coordinator works to connect the student with a more appropriate option, usually a local provider for longer-term or specialty treatment.
- Students in crises, regardless of ongoing issues, will always be assisted and connected to proper supports. This is true during business hours and via a 24 hour crisis line - the UD Helpline (302-831-1001).
- CCSD's psychologists and psychiatry team are licensed in the state of Delaware. During the Covid emergency CCSD and the UD legal team has negotiated allowances to use our licenses to provide care to our clients in several additional states as needed, including all states in the region.

# What might surprise you about CCSD

- Calls to CCSD are down, suggesting they are being underutilized.
- Local therapists (in Newark) are fully prepared to offer therapy online and are accepting new clients. CCSD can do referrals for UD students.
- Faculty are encouraged to call CCSD when they have a concern about a student. If there is a wait, a staff member will call back within 24 hours.

# In progress

- Ms. Banbury (CCSD referral coordinator) will speak to her colleagues this week about offering a webinar for faculty about what to do when concerned about the mental health of a trainee
  - What to listen for
  - When to dig deeper and how
  - When and how to refer a student for services
- Tim Fowles, the director of the psychology clinic, is also talking to his colleagues about a similar online training for faculty

# Upcoming offerings (tentative)

- Koru mindfulness (outreach, not therapy)
- Graduate student support groups through CCSD are planned
- Staff can offer half-hour weekly “check-ins” for graduate students

# Recommendation regarding emergency contacts

- Members of our committee wondered what to do if a student stops communicating with their advisor and other similar issues.
- Our committee would like to make a recommendation to council that graduate students be asked to update their emergency contact information in UDSIS, preference given to a local contact.
- This request might be more effective if it comes from each Graduate director/council member instead of a central email request.
- We wanted council members to know that UDSIS has this information (Advisor Center - Search for Student - Personal information).

Links posted in Graduate Council Chat  
May 18<sup>th</sup>, 2020

<https://gradschool.duke.edu/student-life/coronavirus-information/covid-19-faqs-international-students-continuing-and-incoming>

<https://iss.emory.edu/about/news/2020/coronavirus-messages.html>

This link provides some really interesting information on the tax implication and payment for teaching and research to international students...Specifically, see the response to this question "Q. I'm an Indian student attending a New York University as a non-resident scholar. I also teach a class at the university. Due to COVID-19 I am currently teaching my class online from my home in India. Do I have a US tax filing requirement for the teaching income I earn while in India?" <http://blog.sprintax.com/covid-19-cares-payment-tax-deadline-non-resident-tax-questions-answered/>

<http://blog.sprintax.com/nonresident-aliens-guide-navigating-covid-19-cares-act-stimulus-payments/>