

Agenda Item

1. Call to order – On time start
2. Secretary's Report
  - a. Approval of agenda – approved.
  - b. Approval of minutes – approved.
3. College Liaison Reports
  - a. CEOE. – Jim Corbett, Clara Chan, Discussion
  - b. Key achievements across Colleges that relate to our mission – No updates
4. New business – Three items (WE can improve formatting of minutes; ad hoc outline format below)

ITEM 4a

a. Discussion of Motion to Amend Bylaws: Voting rights for all Graduate Student Council Members (Introduced as New Business in November)

- i. Proposed changes to Bylaws attached; effect is that all 7 Graduate Student members of the Council (rather than 3) would be voting members.
- ii. Bylaws amendment procedures is in Section VI of the Bylaws
- iii. Recommendations from Executive Committee
- iv. Specific changes:

- Proposed change: All graduate student members of GCC to vote (currently, 3 of 7)
  - III.C: Eliminate the sentence: "Of these graduate student members, three (3) will be voting members and the others will be non-voting members."
  - IV.A: Eliminate "voting" from "...one voting graduate student representative..."; Eliminate "three voting" from "...one of the three voting graduate students."
- Recommendation of Executive Committee:
  - Table until April meeting (1 for, 1 against, 5 for tabling)
    - Rationale: Priorities need to be determined before making changes to Bylaws

- Open for discussion/debate

1. Already this equals or outnumbered some college faculty members
2. Proposed to table until April to afford discussion (see slide for this discussion)
3. Some discussion, similar to the email discussion among Grad Executive Committee
4. Dean Doren: should not be afraid to make them suit our situation, culture, etc. Will this be a culture that has all members voting or one that doesn't. Waiting some months makes some sense to see if bylaws are "working". But this seems foundational and cultural. This issue is worthy of discussion and should continue.
5. If decision is to table – then it will come off the agenda until April.
6. Executive Council did not even meet yet in person. Lots of initial stages. Interim dean, etc. Appropriate to meet.
7. Graduate students having a voice is more important than voting. Matters because graduate students are most impacted and should be voted.
8. Tabling is mainly about understanding pros and cons better.
9. What are the priorities and decisions that this change in voting will be addressing? Dean Doren summarized some of these. Matters less about what we are voting on, and more about how we make decisions.

10. Some discussion about what the Graduate College is really doing seem to be prior issues to issues of process. The issue is who do we want to be helping to decide this, as voting members? Who has a voice?
11. Does this open other voting balance issues? Doing this rebalancing now – erring on the side of equity now from the beginning is good at this point. Shaping an agenda depends upon who is at the table to shape the agenda.
12. **MOTION/SECOND to table to February, with intent to call the question for vote.** NOTE: with the likely vote on this in February, please engage in necessary discussion and preparation. Vote: Carried. ADD TO AGENDA IN FEBRUARY and send this language as documented in the minutes. Review voting balance on the Graduate College website.

ITEM 4b

b. **Open Discussion of priorities** – How to start making (and measuring) progress

Some Guiding questions

- i. What do we believe the priorities of the Graduate College should be (short/long term)?
- ii. What are the priorities of the Graduate College Council?
- iii. What role can/should the Council take in implementing/evaluating activities?
- iv. How should the Council best work with the Dean to make progress?

Prioritizing Activities – and how to measure progress (Open Discussion)

GC Administration

Recruit Dean  
Clarify scope of Council  
Fundraising campaign  
Organizational issues/efficient staffing

Cross-campus Initiatives

Strategic marketing to attract high-quality grad students / unified template  
PhD enrollment at the expense of MS students (stipends)  
Dual counting of credits for MS  
Internal awards for recognition of grad students [internal to department, or GC awards?]  
Streamline funding of grad students (multiple sources, etc.)

Information gathering/dissemination

Survey of various types of programs at UD  
Specific ways for GCC members to share info within Colleges/across Colleges  
Collect info on admissions practices (especially time to decision for international, etc.)  
How needs vary across departments (and whether they're being met)

Interdisciplinary Programs

Existing interdisciplinary programs into GC with admin support  
Common forms for new interdisciplinary programs  
Promote interdisciplinary research  
Sustainable model for funding  
Promoting interdisciplinary granting opportunities  
Recruiting in interdisciplinary programs

Professional Development for Grad Students

Writing support classes for all grad students  
Tertiary education teaching certificate (PhD/junior faculty)  
Workshops and seminars  
Mentoring network across campus  
Postdoc professional development  
Responsible Conduct of Research offerings

Grad student life

Time off / vacation / leave policies (and resources)  
Disability policies (and resources)  
Work/life balance – EMPOWER  
Mental health issues  
Support staff for grad student needs  
Grad student housing

1. Discussion of item 4b:

- a. Existing functions of Grad Office must continue.
- b. Graduate student life functions, wellness, welfare, counseling and other services Structural issues – including long-term counseling on campus (off campus is a barrier to access), for graduate students who spend years on campus. Family services and family support, which are issues of inclusivity, diversity, etc.
- c. Improve professional services and career services and writing services (better access and more centrally provided; some students are not aware of these services via their colleges.)
- d. ... I lost some of the back and forth of this discussion ... jumped to item 4c. Then some questions about what the administrative functions are. Other discussions about how to get data, student survey data, information, etc. Some discussion about how to incentivize graduate student engagement, service, etc. Attaching community obligations with some stipends ...
- e. Housing interdisciplinary degrees and programs, and professional development programs.
- f. Marketing of programs is becoming more important, and the Graduate College is uniquely placed for this function – at least for interdisciplinary degrees and programs. Declining demographics of students going to college overall cited as motivation for this.

- g. International student services support, including housing, services, etc.

ITEM 4c

c. Introduction of new business by Councilors

- i. Mark Parcells mentioned a need for information from the Slate application system. Apparently, Engineering/Louise Bank has a unique Slate query that delivers applicant information. Graduate Program Directors need a review of Slate Best Practices from Elizabeth Salisbury.
- ii. Committee on Awards on Fellowships: Proposed text for discussion/vote in February
  - 1. The Graduate College Council Committee on Awards and Fellowships shall be responsible for (1) making recommendations to the Council for approval of suggested policies and guidelines for awards and fellowships, and (2) helping to recruit reviewers for applications. The committee shall consist of 7-10 faculty members appointed by the College Council. The membership of the committee should have expertise that reflects the broad diversity of academic disciplines that offer graduate degrees at the University of Delaware.
    - a. Committee on Awards and Fellowships: will discuss in January the addition of this committee. Consider adding a service component to some stipends to help other graduate students. International, masters students, and post-docs need representation as they have a unique set of concerns. More than half of the graduate students are masters students.
- iii. Update Staffing of Committees
  - 1. Interdisciplinary Curriculum Committee – charging meeting 17 December.
    - a. Members as of 16 December
      - i. CANR: Shreeram Inamdar
      - ii. CAS: Richard Braun
      - iii. CEOE: Clara Chan
      - iv. CEHD: Rep needed
      - v. COE: Julie Maresca
      - vi. CHS: Jennifer Horney
      - vii. LCBE: Siyan Wang
      - viii. GS Rep: Nicole Rucker
      - ix. Dean's: Mary Martin
  - 2. Graduate Student Life Committee – charging meeting 16 December, staff summarized in slides
    - a. Members as of 16 December
      - i. Faculty members:
        - 1. Ryan Zurakowski (COE)
        - 2. Amy Griffin (CAS)
        - 3. Freda Patterson (CHS)
      - ii. Grad student members:
        - 1. Shiyuan Yao
        - 2. Ioannis Chremos
        - 3. Di Liu

- iii. Dean's Rep:
  - 1. Ruth McAfee
- iv. VP for Student Life:
  - 1. Jose-Luis Riera

5. Adjourn – 3:35 pm

- a. Next meeting 27 January 2020, 3:00 pm Perkins Ewing Room

Attached power point slides presented (in pdf)

Attendance of members and alternates, by college – shown in attachment

# Grad College Council

4th Meeting

16 December 2019

# Agenda

## Agenda Item

1. Call to order
2. Secretary's Report
  - a. Approval of agenda
  - b. Approval of minutes
3. College Liaison Reports
  - a. CEOE
  - b. Key achievements across Colleges that relate to our mission
4. New business
  - a. Discussion of Motion to Amend Bylaws: Voting rights for all Graduate Student Council Members (Introduced as New Business in November)
    - i. Proposed changes to Bylaws attached; effect is that all 7 Graduate Student members of the Council (rather than 3) would be voting members.
    - ii. Bylaws amendment procedures is in Section VI of the Bylaws
    - iii. Recommendations from Executive Committee
  - b. **Open Discussion of priorities** – How to start making (and measuring) progress

### Some Guiding questions

- i. What do we believe the priorities of the Graduate College should be (short/long term)?
  - ii. What are the priorities of the Graduate College Council?
  - iii. What role can/should the Council take in implementing/evaluating activities?
  - iv. How should the Council best work with the Dean to make progress?
  - c. Introduction of new business by Councilors
5. Adjourn

# Call to Order / Secretary's Report

- Approval of agenda
- Approval of minutes

# College Liaison Reports

- Brief report from a College: Today, CEOE (see inserted slides)
  - College's programs and how the Grad College can help:
    - Raise overall grad education profile/importance/excellence
    - Share info about growing strong interdisciplinary programs
- Key achievements across the Colleges



# CEOE overview of units and degrees

- Understanding of Earth's natural systems and the interactions of humans with the environment
  - Three units: Marine Science and Policy, Earth Systems Sciences, Geography
- Climatology ([PhD](#)); Geography ([MA](#), [MS](#), [PhD](#)); Geological Sciences ([MS](#), [PhD](#)); Marine BioSciences ([MS](#), [PhD](#)); Marine Policy ([MMP](#), MMP/JD, [PhD](#)); Oceanography ([MS](#), [PhD](#)); Physical Ocean Science and Engineering ([MS](#), [PhD](#)); Water Science and Policy ([MS](#), [PhD](#))
- Also linked with interdisciplinary functions: [Delaware Sea Grant College Program](#), the [Delaware Geological Survey](#), the [Joint Institute for Coastal Research and Management](#), the [Office of the Delaware State Climatologist](#), the [Scientific Committee on Oceanic Research](#), and the [Special Initiative on Offshore Wind](#).

# CEOE: “interdisciplinary” from beginning

- Ocean sciences, physical sciences, engineering sciences, policy sciences
- Grew to include Earth Sciences, Geography
- Coastal/Ocean engineering, Water Science and Policy, Disaster Science, etc.
- Graduate certificates
  - [Minerals, Materials and Society \(MMS\)](#)
  - [Wind Power Science, Engineering and Policy](#)
  - [Geographic Information Systems \(GIS\)](#)
- Interdisciplinary Microbiology Program launched fall 2019
  - Tom Hanson (CEOE), Nicole Donofrio (CANR), Julie Maresca (COE)
  - Engaging CEOE, CANR, COE, CHS, and CAS
  - ~40 faculty members, environmental microbiology, applied microbiology, physiology and genetics.
  - Research based degrees. Several students already matriculating.

# New Business: Discussion of Motion to Amend Bylaws

- Proposed change: All graduate student members of GCC to vote (currently, 3 of 7)
  - III.C: Eliminate the sentence: "Of these graduate student members, three (3) will be voting members and the others will be non-voting members."
  - IV.A: Eliminate "voting" from "...one voting graduate student representative..."; Eliminate "three voting" from "...one of the three voting graduate students."
- Recommendation of Executive Committee:
  - Table until April meeting (1 for, 1 against, 5 for tabling)
    - Rationale: Priorities need to be determined before making changes to Bylaws
- Open for discussion/debate

# Grad College/Grad College Council Priorities

- Open Discussion of priorities – How to make (and measure) progress
- Some Guiding questions
  - What do we believe the priorities of the Graduate College should be (short/long term)?
  - What are the priorities of the Graduate College Council? (Do they differ?)
  - What role can/should the Council take in implementing/evaluating activities?
  - How should the Council best work with the Dean to make progress?

# Prioritizing Activities – and how to measure progress (Open Discussion)

## GC Administration

- Recruit Dean
- Clarify scope of Council
- Fundraising campaign
- Organizational issues/efficient staffing

## Cross-campus Initiatives

- Strategic marketing to attract high-quality grad students / unified template
- PhD enrollment at the expense of MS students (stipends)
- Dual counting of credits for MS
- Internal awards for recognition of grad students [internal to department, or GC awards?]
- Streamline funding of grad students (multiple sources, etc.)

## Information gathering/dissemination

- Survey of various types of programs at UD
- Specific ways for GCC members to share info within Colleges/across Colleges
- Collect info on admissions practices (especially time to decision for international, etc.)
- How needs vary across departments [and whether they're being met]

## Interdisciplinary Programs

- Existing interdisciplinary programs into GC **with admin support**
- Common forms for new interdisciplinary programs
- Promote interdisciplinary research
- Sustainable model for funding
- Promoting interdisciplinary granting opportunities
- Recruiting in interdisciplinary programs

## Professional Development for Grad Students

- Writing support classes for all grad students
- Tertiary education teaching certificate (PhD/junior faculty)
- Workshops and seminars
- Mentoring network across campus
- Postdoc professional development
- Responsible Conduct of Research offerings

## Grad student life

- Time off / vacation / leave policies (and resources)
- Disability policies (and resources)
- Work/life balance – EMPOWER
- Mental health issues
- Support staff for grad student needs
- Grad student housing

# New Business: Committee on Awards/Fellowships

- For discussion at January Meeting
- Draft description (with thanks to Melinda Duncan):

The Graduate College Council Committee on Awards and Fellowships shall be responsible for (1) making recommendations to the Council for approval of suggested policies and guidelines for awards and fellowships, and (2) helping to recruit reviewers for applications. The committee shall consist of 7-10 faculty members appointed by the College Council. The membership of the committee should have expertise that reflects the broad diversity of academic disciplines that offer graduate degrees at the University of Delaware.

# Update: Staffing of Committees

- Interdisciplinary Curriculum Committee
  - **Charging meeting tomorrow afternoon**
  - Primary focus (currently) is on procedures for creating/managing Interdisciplinary programs housed in Grad College
  
- **Members:**
  - CANR: Shreeram Inamdar
  - CAS: Richard Braun
  - CEOE: **Clara Chan**
  - CEHD: ***Rep needed***
  - COE: Julie Maresca
  - CHS: **Jennifer Horney**
  - LCBE: **Siyan Wang**
  - GS Rep: Nicole Rucker
  - Dean's: Mary Martin

# Update: Staffing of Committees

- Graduate Student Life Committee
  - **Charging meeting this afternoon**
  - Focus on care/support of grad students/postdocs
- **Faculty members:**
  - Ryan Zurakowski (COE)
  - Amy Griffin (CAS)
  - Freda Patterson (CHS)
- **Grad student members:**
  - Shiyuan Yao
  - Ioannis Chremos
  - Di Liu
- **Dean's Rep:**
  - Ruth McAfee
- **VP for Student Life:**
  - Jose-Luis Riera



# Introduction of New Business

- All Councilors have the right to introduce new business

# Closing business

- Timing of next meeting
  - Monday, January 27, 3pm
- Adjourn

December 16, 2019 2pm

**Graduate Council Faculty Representatives** (\* indicates member of Executive Cc

College	Representative	Alternate	Attended (Y/N)
<b>Agriculture and Natural Resources</b>			
	↗ Mark Parcels *	TBD	MP
	Shree Inambdar	TBD	
<b>Art &amp; Sciences</b>			
	Melinda Duncan	Erica Selva	<i>[Signature]</i>
	Don Watson	Andrew Teplyakov	
	Richard Braun	Petr Plechac	<i>[Signature]</i>
	John Xiao	Federica Bianco	<i>[Signature]</i>
	Siobhan Carroll	Will select in the fall	
	Alexander Selimov	Gladys Ilarregui	
	Greg Dobler	Danilo Yanich	<i>[Signature]</i>
	Amy Griffin	JP Laurenceau	<i>[Signature]</i>
	Gretchen Bauer	Jenny Lambe	
		Pascha Bueno-Hansen	
	Tanisha Ford	Vimalin Rujivacharakul	
	↗ Owen White	Tom Powers	OW
	Ann Bell *	Belinda Orzada	
	Maria Anne Purciello	Ashley Pigford	<i>[Signature]</i>
	Nigel Caplan	Michael Fields	
<b>Earth Ocean and Environment</b>			
	Clara Chan	Saleem Ali	<i>[Signature]</i>
	James Corbett *	Saleem Ali	<i>[Signature]</i>
<b>Education and Human Development</b>			
	Danielle Ford *	TBD	<i>[Signature]</i>
	Bridgette Johnson	TBD	
<b>Engineering</b>			
	Julie Maresca	Li Liao	<i>[Signature]</i>
	Joshua Zide *	Herbert Tanner	<i>[Signature]</i>
	Ryan Zurakowski	Anthony Beris	<i>[Signature]</i>
	Gonzalo Arce		<i>[Signature]</i>
	Arthi Jayaraman		
	Chris Kloxin		
<b>Health Sciences</b>			

Freda Patterson	TBD	<i>FP</i>
Karin Silbernagel	TBD	<i>KS</i>
Regina Wright	TBD	<i>RW</i>
Diane Chugani *	TBD	<i>DC</i>

**Lerner College of Business and Economics**

Greg Kane *	TBD	<i>GK</i>
Suresh Sundaraman	TBD	
Siyam Wang	TBD	<i>SW</i>
Paul Laux	TBD	
Sri Beldona	TBD	

**Professional and Continuing Studies**

George Irvine	TBD	<i>GI</i>

**Ex Officio (non-voting)**

Doug Doren		<i>DD</i>
Charlie Riordan		<i>CR</i>

**Graduate Student Representatives**

* Shiyun Yao		
Eileen Young		<i>EY</i>
* Nicole Rucker *		<i>NR - by phone</i>
* Di Liu		
Ioannis Vasileios Chremos *		<i>IS</i>
Andrew Kuczarski **		<i>AK</i>
Stanley Ayodeji Ohikhuemeh		