Graduate College Council

Draft Minutes – 18 November 2019
Perkins- Ewing Room

Agenda Items – slides attached as pdf file

1. Call to order at 3:06 pm (Zide)
   a. Council Attendance Summary is below

2. Secretary’s Report
   a. Acting Secretary for this meeting: Carol Steinbrecher
   b. Approval of agenda => Moved, seconded, approved
   c. Approval of minutes => Moved, seconded, approved

3. Dean’s report (Doren)
   a. Demonstration of new Graduate College Dashboard in Tableau
      i. Data is aggregated from several sources.
      ii. Shows applicant trends by college/program/degree types.
      iii. Shows long-term trends, decline in enrollment, diversity.
      iv. Tuition revenue: First 3 largest colleges generate 75% of tuition revenue- Health Sciences, Lerner, and Engineering.
      v. Drill down report allows user to navigate to a different layer of granularity.
      vi. Enrollment at doctoral levels are up this year.
      vii. The tool will be provided to Deans.
      viii. An outward-facing version of this tool may be available for potential students to view size of programs, time to degree, completion rate, and outcomes.
      ix. 5 year admissions dashboard, world-wide source of applicants shown. applicants/admitted/matriculated (yield).
      x. IR may take over this tool and also develop undergraduate version.

4. gradSERU/ Graduate Student Experience – (Andrew Kuczmarski)
   a. All registered graduate students sent survey in May 2017.
   b. Overall, students are overwhelmingly satisfied or very satisfied with their program.
   c. Moderate stress level of students, no difference in gender or race. Stress higher for doctoral students than masters students.
   d. Questions about graduate student fee structure. They would like to see direct impact of fees.
      i. Average fees are $400-$500/semester, plus parking fees
      ii. $80,000 in Graduate College budget to support graduate organizations as a pilot this year. Graduate students may have $25 fee next year to support graduate student organizations.
   e. Students would like more Professional Development, job searches, interview, and internship opportunities.
   f. Availability of graduate student housing is a concern. Different colleges have different procedures in helping facilitate students find housing.

5. Committee Reports
   a. Staffing of committees
      i. Interdisciplinary Committee- Josh will send out a reminder requesting nominees
b. Consideration of new committees
   i. Awards and Fellowships – to be discussed at next meeting. Committee will take
      recommendations to full council re: policies. Applications are currently reviewed
      by separate ad hoc committees of faculty and staff for each award, but difficult
      to get volunteers. Starting point of 10 broad categories of disciplinary areas.
      Develop overall broad rubric for evaluation.

6. College Liaison Report
   a. CAS – (Ann Bell) Powerpoint slides are available.
      i. More than 1,000 CAS graduate students, spread over 47
         departments/certificates in CAS with graduate degrees.
      ii. Overall graduate student enrollment in both doctoral and masters has remained
         rather steady over the last 5 years, but department program enrollment varies.
   iii. Student concerns
         1. Mental Health
         2. Professional development
            a. Students desire industry networking opportunities
            b. Communication/writing workshops
         3. General TA space needed and teaching certificate programs.
   iv. New 12 page Graduate College education brochures are available for
       recruitment events. They allow insertion of 1 page program summaries with a
       consistent look across the university.
   v. UD does not require GRE scores. Program directors should check with Michael
      Alexo the Director of Graduate Admission to review your application
      requirements. Holistic application is one topic to be reviewed at upcoming
      Graduate Program Directors meeting on Monday December 9th.

7. +New Business
   a. Discussion of priorities
   b. Introduction of new business by Councilors
      i. Alter number of voting graduate students to be referred to executive committee
         for discussion. Currently 35 voting faculty members and 3 voting graduate
         students.

8. Adjourned at 4:34 pm.
Grad College Council

3rd Meeting

18 November 2019
Graduate College Council Agenda -- 18 November 2019, 3pm
Perkins – Ewing Room

Agenda Item

1. Call to order

2. Secretary’s Report
   a. Approval of agenda
   b. Approval of minutes

3. Dean’s Report

4. Standing reports
   a. Graduate student report – Topics of concern to grad student councilors and others

5. Committee reports
   a. Staffing of committees
      i. Interdisciplinary Curriculum Committee
      ii. Graduate Student Life Committee
   b. Consideration of new committees
      i. Awards and Fellowships
      ii. Bylaws

6. College Liaison Reports
   a. CAS
   b. Key achievements across Colleges that relate to our mission

7. New business
   a. Discussion of priorities – How to start making (and measuring) progress
   b. Introduction of new business by Councilors

8. Adjourn
Call to Order / Secretary’s Report

• Approval of agenda
• Approval of minutes
Interim Dean Doug Doren
Standing Reports – Graduate students

• Grad SERU
  • 29% of the international student body responded to a survey, and they appear to have been overwhelmingly satisfied or very satisfied with the chosen indicators of satisfaction
  • There were no differences in stress by gender or race
    • Measures due to course workload, academic success, time management, relationships

• Graduate student conversations
  • Grad student fees
  • Professional development opportunities
Staffing of Committees

• Interdisciplinary Curriculum Committee
  • Primary focus (currently) is on procedures for creating/managing Interdisciplinary programs housed in Grad College
  • One faculty member from each College, one grad student, one rep. chosen by Dean

• Proposed members:
  • CANR: Shreeram Inamdar
  • CAS: Richard Braun
  • CEOE: Rep needed
  • CEHD: Rep needed
  • COE: Julie Maresca
  • CHS: Rep needed
  • LCBE: Rep needed
  • GS Rep: Nicole Rucker
Staffing of Committees

• Graduate Student Life Committee
  • Focus on care/support of grad students/postdocs
  • Three faculty members, three grad students, one rep. chosen by Dean, VP for Student Life (or designee)

• **Proposed faculty members:**
  • Ryan Zurakowski (COE)
  • Amy Griffin (CAS)
  • Freda Patterson (CHS)
  • Gretchen Bauer (CAS)

• **Grad student members:**
  • Shiyuan Yao
  • Ioannis Chremos
  • Di Liu
Creation of Committee – Awards/Fellowships Committee

• Scope
  • Recommendations on structure of awards
  • Help evaluating candidates and/or recruit reviewers

• Interest in creating this committee?

• Who should be on it?
  • Numbers? Representation? GCC members preferred or no?
Creation of Committee – Bylaws Task Force

• Do we want to start modifying our “draft” bylaws?
  • What are our goals?
• Approach: task force draft changes for the GCC to consider?
• Who should/will be on it?
College Liaison Reports

• Brief report from a College: Today, CAS
  • College’s programs and how the Grad College can help:
    • Raise overall grad education profile/importance/excellence
    • Share info about growing strong interdisciplinary programs
  • See separate PPT file.

• Key achievements across the Colleges
College Liaison Reports

• Brief report from a College: Today, CAS
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  • See separate PPT file.

• Key achievements across the Colleges
College of Arts & Sciences
Liaison Report

Graduate Council
18 November 2019
Graduate Education in CAS
47 departments/certificates in CAS with graduate degrees

- Applied Mathematics PhD, MS, BS/MS, 4+1
- Art Conservation MS
- Art History PhD, MA
- Art History for Museum Professionals BA/MA, 4+1
- Biological Sciences PhD, MS, PhD/MBA
- Biotechnology PSM, CERT
- Chemistry & Biochemistry PhD, MA, MS
- Childhood Education in Languages, Literatures and Cultures MA, 4+1
- Communication MA
- Communication PhD
- Community Engagement Certificate CERT
- Criminology PhD, MA
- Data Science MS, 4+1
- Disaster Science & Management MS
- Disaster Science & Management PhD
- Energy & Environmental Policy PhD, MEEP, 4+1
- English PhD
- Fashion and Apparel Studies MS, MBA/ACC, 4+1, CERT
- Fine Arts MFA
- Historic Preservation CERT
- History PhD, MA
- Interaction Design MA
- Italian Studies MA
- Languages, Literatures and Cultures MA
- Liberal Studies MA
- Linguistics & Cognitive Science PhD, MA, BS/MA, 4+1, CERT
- MA in Languages, Literatures, Cultures and Pedagogy MA
- Mathematics PhD, MS, 4+1
- Microbiology PhD, MS
- MPA (Public Administration) MPA, BA/MPA, 4+1
- MPA Online (Public Administration) MPA
- MPH in Health Policy and Management MPH
- MPP (Master of Public Policy) MPP, 4+1
- Music MM
- Neuroscience MS
- Nonprofit and Voluntary Action CERT
- Performing Arts Certificate CERT
- Physics PhD, MS
- Political Science & International Relations PhD, MA
- Preservation Studies PhD
- Psychological & Brain Sciences PhD
- Psychological and Brain Sciences Certificates CERT
- Socially Responsible & Sustainable Apparel Business Online CERT
- Sociology PhD, MA
- Strategic Communication MA
- Urban Affairs & Public Policy PhD, MA, BA/MA, 4+1
- Winterthur Program in American Material Culture MA
Total Graduate Enrollment by degree, 2015-2019

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## Departmental Graduate Degrees Awarded & Enrollment by level

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Challenges faced & Feedback for College

• How can the Graduate College help to raise the overall importance of graduate education?
• What particular challenges are departments currently facing in graduate education?
Student Support

• Mental Health
  • Student wellness
• Academic struggles
• Communication skills
• Professional development
  • Centralized internship placement; networking with industries
• Ombudsman
• Housing
Admissions/Recruitment

• Time to decision
• GRE
• Recruitment assistance
• Marketing/promotion
• ELI’s conditional acceptance program
  (https://sites.udel.edu/eli/programs/cap/graduate/)
Teaching Assistantships

• Space for TAs across disciplines to come together

• Teaching certificate program
Funding/Financial Issues

• Increased travel funds
• Increased financial support for students
  • To help with diversity (e.g., Grad Scholars Award)
  • Bridge funding
  • Top-off money
• Support for development of grant proposals
• Clarify ‘for-profit’ graduate programs’ funding models
Administrative

• Centralization of bureaucratic functions

• Analysis of interdisciplinary degrees/programs
New Business: Prioritizing Activities – and how to measure progress (Open Discussion)

GC Administration
Recruit Dean
Clarify scope of Council
Fundraising campaign
Organizational issues/efficient staffing

Cross-campus Initiatives
Strategic marketing to attract high-quality grad students / unified template
PhD enrollment at the expense of MS students (stipends)
Dual counting of credits for MS
Internal awards for recognition of grad students [internal to department, or GC awards?]
Streamline funding of grad students (multiple sources, etc.)

Information gathering/dissemination
Survey of various types of programs at UD
Specific ways for GCC members to share info within Colleges/across Colleges
Collect info on admissions practices (especially time to decision for international, etc.)
How needs vary across departments [and whether they’re being met]

Interdisciplinary Programs
Existing interdisciplinary programs into GC with admin support
Common forms for new interdisciplinary programs
Promote interdisciplinary research
Sustainable model for funding
Promoting interdisciplinary granting opportunities
Recruiting in interdisciplinary programs

Professional Development for Grad Students
Writing support classes for all grad students
Tertiary education teaching certificate (PhD/junior faculty)
Workshops and seminars
Mentoring network across campus
Postdoc professional development
Responsible Conduct of Research offerings

Grad student life
Time off / vacation / leave policies (and resources)
Disability policies (and resources)
Work/life balance – EMPOWER
Mental health issues
Support staff for grad student needs
Grad student housing
Introduction of New Business

• All Councilors have the right to introduce new business
Closing business

• Timing of next meeting
  • Monday, December 16, 2pm

• Adjourn