

Graduate College Council

Draft Minutes – 18 November 2019

Perkins- Ewing Room

Agenda Items – slides attached as pdf file

1. Call to order at 3:06 pm (Zide)
 - a. Council Attendance Summary is below
2. Secretary's Report
 - a. Acting Secretary for this meeting: Carol Steinbrecher
 - b. Approval of agenda => Moved, seconded, approved
 - c. Approval of minutes => Moved, seconded, approved
3. Dean's report (Doren)
 - a. Demonstration of new Graduate College Dashboard in Tableau
 - i. Data is aggregated from several sources.
 - ii. Shows applicant trends by college/program/degree types.
 - iii. Shows long-term trends, decline in enrollment, diversity.
 - iv. Tuition revenue: First 3 largest colleges generate 75% of tuition revenue- Health Sciences, Lerner, and Engineering.
 - v. Drill down report allows user to navigate to a different layer of granularity.
 - vi. Enrollment at doctoral levels are up this year.
 - vii. The tool will be provided to Deans.
 - viii. An outward-facing version of this tool may be available for potential students to view size of programs, time to degree, completion rate, and outcomes.
 - ix. 5 year admissions dashboard, world-wide source of applicants shown. applicants/admitted/matriculated (yield).
 - x. IR may take over this tool and also develop undergraduate version.
4. gradSERU/ Graduate Student Experience – (Andrew Kuczarski)
 - a. All registered graduate students sent survey in May 2017.
 - b. Overall, students are overwhelmingly satisfied or very satisfied with their program.
 - c. Moderate stress level of students, no difference in gender or race. Stress higher for doctoral students than masters students.
 - d. Questions about graduate student fee structure. They would like to see direct impact of fees.
 - i. Average fees are \$400-\$500/semester, plus parking fees
 - ii. \$80,000 in Graduate College budget to support graduate organizations as a pilot this year. Graduate students may have \$25 fee next year to support graduate student organizations.
 - e. Students would like more Professional Development, job searches, interview, and internship opportunities.
 - f. Availability of graduate student housing is a concern. Different colleges have different procedures in helping facilitate students find housing.
5. Committee Reports
 - a. Staffing of committees
 - i. Interdisciplinary Committee- Josh will send out a reminder requesting nominees

- ii. Graduate Student Life Committee – Gretchen Bauer stepped down due to overabundance of volunteers.
 - b. Consideration of new committees
 - i. Awards and Fellowships – to be discussed at next meeting. Committee will take recommendations to full council re: policies. Applications are currently reviewed by separate ad hoc committees of faculty and staff for each award, but difficult to get volunteers. Starting point of 10 broad categories of disciplinary areas. Develop overall broad rubric for evaluation.
 - ii. Bylaws – tabled until September 2020.
- 6. College Liaison Report
 - a. CAS – (Ann Bell) Powerpoint slides are available.
 - i. More than 1,000 CAS graduate students, spread over 47 departments/certificates in CAS with graduate degrees.
 - ii. Overall graduate student enrollment in both doctoral and masters has remained rather steady over the last 5 years, but department program enrollment varies.
 - iii. Student concerns
 - 1. Mental Health
 - 2. Professional development
 - a. Students desire industry networking opportunities
 - b. Communication/writing workshops
 - 3. General TA space needed and teaching certificate programs.
 - iv. New 12 page Graduate College education brochures are available for recruitment events. They allow insertion of 1 page program summaries with a consistent look across the university.
 - v. UD does not require GRE scores. Program directors should check with Michael Alexo the Director of Graduate Admission to review your application requirements. Holistic application is one topic to be reviewed at upcoming Graduate Program Directors meeting on Monday December 9th.
- 7. +New Business
 - a. Discussion of priorities
 - b. Introduction of new business by Councilors
 - i. Alter number of voting graduate students to be referred to executive committee for discussion. Currently 35 voting faculty members and 3 voting graduate students.
- 8. Adjourned at 4:34 pm.

Grad College Council

3rd Meeting

18 November 2019

Agenda

Graduate College Council Agenda -- 18 November 2019, 3pm

Perkins – Ewing Room

<u>Agenda Item</u>	<u>Estimated Time</u>
1. Call to order	1 minute
2. Secretary's Report	2 minutes
a. Approval of agenda	
b. Approval of minutes	
3. Dean's Report	15 minutes
4. Standing reports	
a. Graduate student report – Topics of concern to grad student councilors and others	5 minutes
5. Committee reports	
a. Staffing of committees	
i. Interdisciplinary Curriculum Committee	3 minutes
ii. Graduate Student Life Committee	3 minutes
b. Consideration of new committees	
i. Awards and Fellowships	5 minutes
ii. Bylaws	5 minutes
6. College Liaison Reports	
a. CAS	5 minutes
b. Key achievements across Colleges that relate to our mission	3 minutes
7. New business	
a. Discussion of priorities – How to start making (and measuring) progress	10 minutes
b. Introduction of new business by Councilors	3 minutes
8. Adjourn	

Call to Order / Secretary's Report

- Approval of agenda
- Approval of minutes

Interim Dean Doug Doren

Standing Reports – Graduate students

- Grad SERU
 - 29% of the international student body responded to a survey, and they appear to have been overwhelmingly satisfied or very satisfied with the chosen indicators of satisfaction
 - There were no differences in stress by gender or race
 - Measures due to course workload, academic success, time management, relationships
- Graduate student conversations
 - Grad student fees
 - Professional development opportunities

Staffing of Committees

- Interdisciplinary Curriculum Committee
 - Primary focus (currently) is on procedures for creating/managing Interdisciplinary programs housed in Grad College
 - One faculty member from each College, one grad student, one rep. chosen by Dean
- **Proposed members:**
 - CANR: Shreeram Inamdar
 - CAS: Richard Braun
 - CEOE: *Rep needed*
 - CEHD: *Rep needed*
 - COE: Julie Maresca
 - CHS: *Rep needed*
 - LCBE: *Rep needed*
 - GS Rep: Nicole Rucker

Staffing of Committees

- Graduate Student Life Committee
 - Focus on care/support of grad students/postdocs
 - **Three** faculty members, three grad students, one rep. chosen by Dean, VP for Student Life (or designee)
- **Proposed faculty members:**
 - Ryan Zurakowski (COE)
 - Amy Griffin (CAS)
 - Freda Patterson (CHS)
 - Gretchen Bauer (CAS)
- **Grad student members:**
 - Shiyuan Yao
 - Ioannis Chremos
 - Di Liu

Creation of Committee – Awards/Fellowships Committee

- Scope
 - Recommendations on structure of awards
 - Help evaluating candidates and/or recruit reviewers
- Interest in creating this committee?
- Who should be on it?
 - Numbers? Representation? GCC members preferred or no?

Creation of Committee – Bylaws Task Force

- Do we want to start modifying our “draft” bylaws?
 - What are our goals?
- Approach: task force draft changes for the GCC to consider?
- Who should/will be on it?

College Liaison Reports

- Brief report from a College: Today, CAS
 - College's programs and how the Grad College can help:
 - Raise overall grad education profile/importance/excellence
 - Share info about growing strong interdisciplinary programs
 - See separate PPT file.

- Key achievements across the Colleges

College Liaison Reports

- Brief report from a College: Today, CAS
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College of Arts & Sciences Liaison Report

Graduate Council

18 November 2019

Graduate Education in CAS

47 departments/certificates in CAS with graduate degrees

- **Applied Mathematics** PhD, MS, BS/MS, 4+1
- **Art Conservation** MS
- **Art History** PhD, MA
- **Art History for Museum Professionals** BA/MA, 4+1
- **Biological Sciences** PhD, MS, PhD/MBA
- **Biotechnology** PSM, CERT
- **Chemistry & Biochemistry** PhD, MA, MS
- **Childhood Education in Languages, Literatures and Cultures** MA, 4+1
- **Communication** MA
- **Communication** PhD
- **Community Engagement Certificate** CERT
- **Criminology** PhD, MA
- **Data Science** MS, 4+1
- **Disaster Science & Management** MS
- **Disaster Science & Management** PhD
- **Energy & Environmental Policy** PhD, MEEP, 4+1
- **English** PhD
- **Fashion and Apparel Studies** MS, MBA/ACC, 4+1, CERT
- **Fine Arts** MFA
- **Historic Preservation** CERT
- **History** PhD, MA
- **Interaction Design** MA
- **Italian Studies** MA
- **Languages, Literatures and Cultures** MA
- **Liberal Studies** MA
- **Linguistics & Cognitive Science** PhD, MA, BS/MA, 4+1, CERT
- **MA in Languages, Literatures, Cultures and Pedagogy** MA
- **Mathematics** PhD, MS, 4+1
- **Microbiology** PhD, MS
- **MPA (Public Administration)** MPA, BA/MPA, 4+1
- **MPA Online (Public Administration)** MPA
- **MPH in Health Policy and Management** MPH
- **MPP (Master of Public Policy)** MPP, 4+1
- **Music** MM
- **Neuroscience** MS
- **Nonprofit and Voluntary Action** CERT
- **Performing Arts Certificate** CERT
- **Physics** PhD, MS
- **Political Science & International Relations** PhD, MA
- **Preservation Studies** PhD
- **Psychological & Brain Sciences** PhD
- **Psychological and Brain Sciences Certificates** CERT
- **Socially Responsible & Sustainable Apparel Business Online** CERT
- **Sociology** PhD, MA
- **Strategic Communication** MA
- **Urban Affairs & Public Policy** PhD, MA, BA/MA, 4+1
- **Winterthur Program in American Material Culture** MA

Total Graduate Enrollment by degree, 2015-2019

Degree	2015	2016	2017	2018	2019
CAS, overall	1112	1125	1115	1156	1131
Doctoral	689	681	692	730	704
Master's	416	437	415	418	414
Certs & non-deg	7	7	8	8	13

Departmental Graduate Degrees Awarded & Enrollment by level

Program	Level of Degree	Degrees awarded in 18-19	Current Enrollment
Art History for Museum Profess	MA	2	1
Applied Mathematics	MS	5	2
Applied Mathematics	PHD	3	19
Art Conservation	MS	10	30
Art History	MA	6	2
Art History	PHD	4	37
Biotechnology Certificate	Certificate	1	1
Biotechnology	PSM	4	4
Biological Sciences	MS	14	39
Biological Sciences	PHD	4	52
Chemistry and Biochemistry	MS/MA	11	5
Chemistry and Biochemistry	PHD	26	167

Departmental Graduate Degrees Awarded & Enrollment by level

Program	Level of Degree	Degrees awarded in 18-19	Current Enrollment
Communication	MA	8	10
Communication	PhD		7
Criminology	MA	3	2
Criminology	PHD	3	19
Disaster Science & Management	MS	5	6
Disaster Science & Management	PHD	2	26
American Material Culture	MA	7	18
Energy & Environmental Policy	MEEP	2	11
Energy & Environmental Policy	PHD		15
English	MA	5	
English	PHD	3	41
Fine Arts	MFA	9	19

Departmental Graduate Degrees Awarded & Enrollment by level

Program	Level of Degree	Degrees awarded in 18-19	Current Enrollment
Fashion and Apparel Studies	MS	4	14
Foreign Languages & Pedagogy	MA	3	10
Historic Preservation	Certificate	3	2
History	MA	5	13
History	PHD	1	41
Interaction Design	MA	7	
Linguistics & Cognitive Science	MA	5	12
Linguistics	PHD	1	29
Languages, Literatures & Cultu	MA	7	10
Mathematics	MS	3	2
Mathematics	PHD	1	36
Museum Studies	Certificate	5	

Departmental Graduate Degrees Awarded & Enrollment by level

Program	Level of Degree	Degrees awarded in 18-19	Current Enrollment
Music	MM	27	46
Neuroscience	MS	5	4
Public Health	MPH		3
Public Policy	MPP		4
Political Science & Intrn Rel	MA	9	2
Political Science & Intrn Rel	PHD	3	41
Physics	MS/MA	6	3
Physics	PHD	11	63
Psychology	MA	4	2
Psychological & Brain Sciences	PHD	7	60
Public Administration	MPA	32	34
Public Administration On Line	MPA	11	36

Departmental Graduate Degrees Awarded & Enrollment by level

Program	Level of Degree	Degrees awarded in 18-19	Current Enrollment
Sociology	MA	3	4
Sociology	PHD	3	22
Socially Resp & Sust April Bus	Certificate	4	6
Urban Affairs & Public Policy	MA	7	9
Urban Affairs & Public Policy	PHD	6	35
Water Science and Policy	MS	2	1

Challenges faced & Feedback for College

- How can the Graduate College help to raise the overall importance of graduate education?
- What particular challenges are departments currently facing in graduate education?

Student Support

- Mental Health
 - Student wellness
- Academic struggles
- Communication skills
- Professional development
 - Centralized internship placement; networking with industries
- Ombudsman
- Housing

Admissions/Recruitment

- Time to decision
- GRE
- Recruitment assistance
- Marketing/promotion
- ELI's conditional acceptance program
(<https://sites.udel.edu/eli/programs/cap/graduate/>)

Teaching Assistantships

- Space for TAs across disciplines to come together
- Teaching certificate program

Funding/Financial Issues

- Increased travel funds
- Increased financial support for students
 - To help with diversity (e.g., Grad Scholars Award)
 - Bridge funding
 - Top-off money
- Support for development of grant proposals
- Clarify 'for-profit' graduate programs' funding models

Administrative

- Centralization of bureaucratic functions
- Analysis of interdisciplinary degrees/programs

New Business: Prioritizing Activities – and how to measure progress (Open Discussion)

GC Administration

Recruit Dean
Clarify scope of Council
Fundraising campaign
Organizational issues/efficient staffing

Cross-campus Initiatives

Strategic marketing to attract high-quality grad students / unified template
PhD enrollment at the expense of MS students (stipends)
Dual counting of credits for MS
Internal awards for recognition of grad students [internal to department, or GC awards?]
Streamline funding of grad students (multiple sources, etc.)

Information gathering/dissemination

Survey of various types of programs at UD
Specific ways for GCC members to share info within Colleges/across Colleges
Collect info on admissions practices (especially time to decision for international, etc.)
How needs vary across departments [and whether they're being met]

Interdisciplinary Programs

Existing interdisciplinary programs into GC **with admin support**
Common forms for new interdisciplinary programs
Promote interdisciplinary research
Sustainable model for funding
Promoting interdisciplinary granting opportunities
Recruiting in interdisciplinary programs

Professional Development for Grad Students

Writing support classes for all grad students
Tertiary education teaching certificate (PhD/junior faculty)
Workshops and seminars
Mentoring network across campus
Postdoc professional development
Responsible Conduct of Research offerings

Grad student life

Time off / vacation / leave policies (and resources)
Disability policies (and resources)
Work/life balance – EMPOWER
Mental health issues
Support staff for grad student needs
Grad student housing

Introduction of New Business

- All Councilors have the right to introduce new business

Closing business

- Timing of next meeting
 - Monday, December 16, 2pm
- Adjourn