

UNIVERSITY FACULTY SENATE FORMS

Academic Program Approval

Submitted by: George Miller

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Department English

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Date: October 31, 2016

Action: Create a 4+1 Program: BA in English and MA Urban Affairs and Public Policy

Changes when approved will be effective at the start of the next academic year unless special circumstances and a specific request is made.

Current degree Separate BA and MA program exist

Proposed change leads to the degree of: Combined BA/MA

Proposed name: 4+ 1 in English and Public Policy

Revising or Deleting:

Undergraduate major / Concentration: NA

Undergraduate minor:

Students in the English BA will elect the Minor in Public Policy, an 18-credit minor that will prepare them for graduate work in Urban Affairs and Public Policy (MA) or in Public Administration (MPA)

Graduate Program Policy statement change:

See attached

Graduate Program of Study: MA, Urban Affairs and Public Policy

Graduate minor / concentration: NA

Note: all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, either describing the new program or highlighting the changes made to the original policy document.

There are no changes to the existing MA Urban Affair and Public Policy Graduate Program Document, as students must complete all the requirements for the MA and adhere to all graduate policies and procedures. A new policy document that refers only to the 4+1 program is attached. These two policies, taken as a whole, apply to the entirety of the accelerated program.

Provide a brief summary of the proposed program changes and describe the rationale for the change(s):

The 4+1 option is currently available for qualified students majoring in Public Policy in the School of Public Policy and Administration. Similarly qualified students majoring in English want to have the same opportunity to obtain an MA in Public Policy while pursuing the BA degree in English. The English major provides students with the soft skills in writing, analyzing, and communicating that are so important in policy making. The English major is the most flexible major in the College of Arts and Science and will easily allow students to complete the dual degree and the Public Policy minor in five years. The 4+1 degree will allow English majors to compete for jobs in both the public and private sectors.

List new courses required for the new or revised curriculum. How do they support the overall program objectives of the major/minor/concentrations)?

None

Identify other units affected by the proposed changes and provide letters of support from those units. :

Since the English BA candidates will complete a Minor in Public Policy, the School of Public Policy and Administration has submitted a letter of support.

Changes to degree programs will explain how this new/revised curriculum supports the 5 goals of undergraduate education (do not just list the gen ed goals):

The 4+1 proposed would not change either the existing English major or the existing 4+1 program in Urban Affairs and Public Policy.

New majors and minors will include support letters from the Library, Dean, and/or Department Chair

NA

Supply a resolution for all new majors/programs; name changes of colleges, departments, degrees; transfer of departments from one college to another; creation of new departments; requests for permanent status.

Attached

Program Requirements:

Overview

The BA in English requires at least one course in each of three areas: Literary History (from 5 possibilities); Textual Analysis and Production (from 8 possibilities); and Cultural Diversity (from 11 possibilities). In addition to those 9 credit hours, students choose 8 additional courses (24 credits), 6 of which must be at the 300 or 400-level. All English majors complete as well as 3 credit capstone. Students are free to choose courses from all of the Department's offerings. Courses do not have prerequisites.

The students electing the 4+1 Program will complete the 18-credit minor in Public Policy involving UAPP 110: Changing the World; UAPP 225: Crafting Public Policy; and UAAP 325: Public Policy Analysis; and in consultation with an advisor from Public Policy will take three additional courses selected from the public policy concentrations.

English majors may apply to 4+1 accelerated, combined program after completing 60 credit hours. This is typically in the Fall semester of their Junior Year. The completed application will be reviewed by the admissions committee for the MA in Urban Affairs and Public Policy.

Students admitted to the 4+1 accelerated, combined program will complete all requirements for the BA in English prior to the start of their fifth year of study.

Side by Side Comparisons of English BA requirements

No changes are required

BA English major courses (all 3 credits)

One course in literary history

One course in textual analysis & prod.

One course in cultural diversity

Eight additional ENGL courses (maximum
2 on 200-level)

One capstone course

BA in the 4+1 (all 3 credits)

One course in literary history

One course in textual analysis & prod.

One course in cultural diversity

Eight additional ENGL courses (maximum
2 on 200-level)

One capstone course

Side by Side Comparisons of Changes in Undergraduate Curriculum

University Requirements

ENGL110: Seminar in Composition (Minimum grade C-)	3
First Year Experience (FYE)	0-4
University Breadth Requirement12	
Discovery Learning Experience (DLE)	3
Multi-cultural course	3

**College of Arts and Science
Skills Requirements**

Second Writing Requirement	3
Mathematics Requirement	3
Math 113, 114, or 115 Math 221, 241, or higher Or proficiency test	
Foreign Language (credits vary)	0-12

**College of Arts and Science
Breadth Requirements**

Group A: Creative Arts and Humanities	9
Group B: History and Cultural Change	9
Group C: Social & Behavioral Sciences	9
Group D: Natural Sciences & Technology	10

English Major Related Work

8 additional ENGL courses, 6 of which must be at the 300 or 400-level	24
1 ENGL capstone course	3

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English Major Related Work

8 additional ENGL courses, 6 of which must be at the 300 or 400-level	24
[Students would be encouraged to enroll in ENGL courses in business, technical and other professional writing subjects. These are a part of our regular undergraduate curriculum.]	

1 ENGL capstone course	3
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Minor in Public Policy

The students electing the 4+1 Program will complete the 18-credit minor in Public Policy involving

UAPP 110: Changing the World	3
UAPP 225: Crafting Public Policy	3
UAAP 325: Public Policy Analysis	3

The student in consultation with an advisor from Public Policy will choose three additional courses selected from the public policy concentrations on the 600-level. 9

Additional Requirements

Free electives sufficient to equal a minimum of 124 credits for the BA in English

Additional Requirements (for the graduate)

In consultation with a graduate advisor the student will complete the following courses. Advisor will determine what is appropriate for courses in junior and senior undergraduate years.

UAPP 619: Contemporary Issues	3
UAPP 691: Quantitative Methods for Public Policy Analysis	3
UAPP 702: Research Methods	3
UAPP 693: Economics in Public Non-Profit Sectors	3
UAPP 701: Public Policy	3
UAPP 613: Planning Theory and Urban Policy	3
UAPP 703: Urban Society and Public Policy	3
UAPP 707: Public Policy Analysis	3
UAPP 714: Policy Studio (can be substituted for Thesis)	3
UAPP 869: Thesis (can be substituted for UAPP 714)	6
Additional research electives to reach graduate credits	36-39

Free electives sufficient to equal a minimum of 124 credits for the BA degree in English

Completion of curriculum requirements for the MA degree

Typical Plan of Study

In the freshman and sophomore years and the first semester of the junior year, students follow the BA in English curriculum as outlined in the undergraduate catalog. In addition, they will complete the Minor in Public Policy as it currently exists. Students apply to the 4+1 program in the fall of their junior year (after completing 60 credits) and admitted students begin the accelerated and combined program in the spring of their junior year.

We anticipate that 4 to 8 students will join the 4+1 program in the three years following its establishment. As this program become more widely known, we anticipate that more freshmen might enter our major with the intention of pursuing the 4+1.

Students will work closely during their junior and senior undergraduate years with an advisor from Urban Affairs and Public Policy to select the appropriate graduate courses. Substitutions may be made by the Director of the MA in Urban Affairs and Public Policy graduate program.

ROUTING AND AUTHORIZATION:

(Please do not remove supporting documentation.)

Department Chairperson  Date 11/3/16

Dean of College _____ Date _____

(By signing above, the Dean confirms that their college policies and bylaws have been followed correctly during consideration of the request described in this form.)

The approval actions that were taken at the college level were (check all that apply) :

_____ college faculty vote; _____ college curriculum approval _____ college senate approval

Chairperson, College Curriculum Committee _____ Date _____

Chairperson, Senate Com. on UG or GR Studies _____ Date _____

Chairperson, Senate Coordinating Com. _____ Date _____

Secretary, Faculty Senate _____ Date _____

Date of Senate Resolution _____ Date to be Effective _____

Registrar _____ Program Code _____ Date _____

Vice Provost for Academic Affairs & International Programs _____ Date _____

Board of Trustee Notification _____ Date _____

Resolution for Faculty Senate 4+1 BA in English and MA in Public Policy

WHEREAS

The proposed 4+1 BA in English and MA in Urban Affairs and Public Policy program offers a clear pathway for students who are interested in pursuing an MA in Urban Affairs and Public Policy while pursuing a BA in English; and

WHEREAS

The proposed degree program would offer the same opportunity for exceptional undergraduate English majors as currently exists for exceptional undergraduate Public Policy Majors in the School of Public Policy and Administration

WHEREAS

Students would be able to obtain an MA in five years instead of six years without any reduction in requirements; and

WHEREAS

Because of the nature of the 4+1 degree program, no additional resources are required; therefore be it

RESOLVED

That the Faculty Senate recommend approval of the establishment of a new 4+1 BA in English/ MA in Urban Affairs and Public Policy degree program.

**PROGRAM POLICY STATEMENT FOR THE 4+1 PROGRAM ENGLISH (BA)
AND MASTER OF ARTS IN URBAN AFFAIRS & PUBLIC POLICY(MA)
SCHOOL OF PUBLIC POLICY & ADMINISTRATION**

The existing graduate policy statement for the Master of Arts in Urban Affairs and Public Policy governs this 4+1 program. However, the following sections supercede the corresponding sections in the MA graduate policy statement.

Section 2 - Degree Requirements

2.1 REQUIREMENTS. The 4+1 Bachelor of Arts degree in English and the Master of Arts Degree in Urban Affairs and Public Policy degree program educates individuals in disciplinary and practicing foundations of the integrated fields of leadership, policy analysis and planning. The context of the program is distinctively urban. It seeks graduate individuals who combine the skills and knowledge necessary for assuming leadership positions in a variety of policy analysis/planning organizations. The degree can also prepare individuals for further graduate work at the doctoral level.

Students admitted to the 4+1 accelerated, combined program will complete the requirements for the BA in English and with consultation from an advisor in Public Policy enroll in advanced sections of the courses needed to complete the Public Policy minor. These courses for the minor are already available to 4+1 Public Policy students. During their last three semesters (second semester of the junior year and both semesters of the senior year), students enroll in a total of 15 credits of 600 and 700 level sections. These are the same 600 and 700 level sections required for first-year students in the M.A. program. These courses will prepare students for completion of the MA requirements in the fifth year of study. After senior year, students will immediately begin taking the remaining 21 graduate credits over a 1-year period, including summer, fall and spring semesters of the 5th year. By completing work in these advanced sections with grades of B- or better, students admitted to the program will be able to complete the requirements for both the BA in English, the Minor in Public Policy, and the MA in five years. In accordance with University policy, students must also maintain a minimum cumulative grade point average of 3.0.

2.1.1 CREDITS. The Bachelor of Arts in English requires 124 credits; the minor in Public Policy requires 18 credits. An additional 36 credits are required for the MA degree. Students taking the usual 6 year pathway would complete 160 credits. However, given that students entering the 5th year will already have completed 15 credits of graduate work over the course of their last three semesters of the undergraduate program, the combined 4+1 B.S. and MA degree program requires a total of 145 credits.

4.1 ADMISSIONS POLICY STATEMENT

English majors may apply to the 4+1 accelerated, combined program after completing 60 credit hours. This is typically in the Fall semester of the Junior Year. While applicants are encouraged to apply for admission prior to registering for courses for the Spring semester of the junior year,

applications will be accepted through April 15. Additionally, applicants must have declared the Minor in Public Policy and completed (or be in the process of completing) UAPP 110, UAPP 225 and UAPP 325 by the time of application. University Statement: Admission to the graduate program is competitive. Those who meet stated requirements are not guaranteed admission, nor are those who fail to meet all of those requirements necessarily precluded from admission if they offer other appropriate strengths. Thus no one criterion is the sole basis of an admission decision.

- + Applicants must have a 3.3 or higher cumulative GPA.
- + Applicants must take the GRE by December of their junior year and a minimum score of 1100 is preferred. Generally, those admitted to the M.A. program have scores on the quantitative and verbal aptitude portions of the GRE at the 65th percentile on the IBT version of the test. The School has established no minimum GRE score required for admission. GREs are viewed in the context of the applicant's complete record. The Director of the M.A. program may waive the GRE for students with a GPA of 3.5 and above.
- + Applicants must submit three letters of recommendation, addressing the applicant's ability to successfully accomplish graduate level studies. At least one letter must be from a faculty member from the applicant's minor in Public Policy, and at least one letter must be from a faculty member from the applicant's major in English.
- + Applicants must submit an official transcript.
- + Applicants must submit a statement of interests and objectives.

4.3.1 4+1 B.A. and M.A. in URBAN AFFAIRS AND PUBLIC POLICY ADMISSIONS COMMITTEE.

Applicants for the 4+1 program are assessed by a committee. The committee includes the Director of the MA in Urban Affairs and Public Policy and two other faculty members appointed by the School of Public Policy and Administration.

5.1 ADVISEMENT and EVALUATION OF STUDENTS

During the B.A. in English undergraduate portion of the program, students will be assigned a faculty member teaching in English as their advisor. They will work with an advisor in Public Policy to complete the minor in that program. After the student is admitted to the 4+1 program, students will be appointed an MA advisor who is responsible for ensuring that students follow an appropriate plan of study. The student's advisor is responsible for monitoring student progress and performance on a regular basis until the completion of all degree requirements. The student prepares a plan of study that is approved by the advisor and that plan becomes the basis for monitoring progress throughout the program.

Once a student is admitted to the 4+1 program at the end of each semester the grades of all students are reviewed by the director and the faculty. All students in the 4+1 program are expected to maintain a 3.0 cumulative index on a 4.0 scale to remain in good standing in the program. In cases of substandard performance, actions are initiated in accord with general

University guidelines regarding warning, probation, and termination. A decision to recommend to the Office of Graduate Studies to terminate a student requires the review and confirmation of a majority of the School of Public Policy & Administration faculty. In addition to these procedures, at the end of each academic year the program faculty convenes to review the progress and performance of students in the program and to take appropriate action in cases of substandard performance.



School of Public Policy & Administration

INSTITUTE FOR PUBLIC ADMINISTRATION
CENTER FOR COMMUNITY RESEARCH & SERVICE
CENTER FOR HISTORIC ARCHITECTURE & DESIGN
CENTER FOR APPLIED DEMOGRAPHY & SURVEY RESEARCH

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November 3, 2016

Dear Faculty Senate:

The School of Public Policy and Administration (SPPA) is in full support of creating a 4+1 program with the English Department and SPPA's Master of Urban Affairs and Public Policy. This model is fully aligned with the Public Policy 4+1 as well as the Organizational and Community Leadership 4+1 programs.

From a School perspective, we are happy to have exceptional English majors begin their master's level classes while they complete their bachelor's degrees. Once they have graduate with their bachelors degrees, master's level courses will be completed in one year as masters level students per the program's approved curriculum.

Thank you for considering this proposal. My colleague George Miller and I will be very happy to provide any additional information that may be needed.

Sincerely,

A handwritten signature in blue ink that reads 'Maria Aristigueta'.

Maria Aristigueta, DPA
Director, School of Public Policy and Administration

cc: George Miller